

ABOUT US

● SK ASSOCIATION MANAGEMENT, INC. OFFERS PROFESSIONAL PORTER SERVICES FOR APARTMENT COMPLEXES, COMMERCIAL PROPERTIES AND ASSOCIATIONS, INCLUDING CONDOMINIUMS, TOWNHOMES, SINGLE FAMILY HOMES, MID-RISE AND HIGH-RISE PROPERTIES. ALLOW OUR TEAM TO PROVIDE YOU WITH THE BEST POSSIBLE RESPONSES. OUR DIVERSITY AND EXPERTISE IN THE INDUSTRY ENABLE US TO PROVIDE PROFESSIONAL QUALITY SERVICES TO ALL OF OUR CLIENTS WITH ENTHUSIASM AND INTEGRITY. OUR GOAL IS CUSTOMER SATISFACTION. TO REACH THAT GOAL, OUR TEAM TAKES PRIDE IN ADAPTING TO YOUR SPECIFIC NEEDS AS A UNIQUE PROPERTY WITH NEW CHALLENGES. WE PROVIDE SOLUTIONS WITH EXPERTISE IN ALL AREAS OF PROPERTY MANAGEMENT.



SK ASSOCIATION MANAGEMENT, INC.

SAN DIEGO
PO BOX 2292
LA JOLLA, CA 92038
PHONE:
858-454-2707

LOS ANGELES:
PO BOX 7642
BEVERLY HILLS, CA 90212
PHONE: 310-779-6078

INFO@SKAMINC.COM
WWW.SKAMINC.COM

PORTER DIVISION

ROUTINE AND PREVENTIVE
MAINTENANCE PROGRAM
IMPLEMENTATION

SK ASSOCIATION MANAGEMENT, INC.
EXPERTS IN COMMUNITY ASSOCIATION
MANAGEMENT.

OFFICE LOCATIONS:
LA JOLLA, BEVERLY HILLS, LAS VEGAS

858-454-2707 / 310-779-6078
INFO@SKAMINC.COM WWW.SKAMINC.COM



OUR SERVICES

AT SK ASSOCIATION MANAGEMENT, INC, WE UNDERSTAND THE IMPORTANCE OF HAVING AN EFFICIENT TEAM IN PLACE TO ENSURE PROPERTIES ARE PROPERLY MAINTAINED AND ISSUES ARE REPORTED AND ADDRESSED IN A TIMELY MANNER. WE HAVE DEVELOPED OUR PORTER DIVISION IN ORDER TO MEET THE NEEDS OF OUR CLIENTS. WE CAN ADDRESS BOTH YOUR JANITORIAL AND MINOR MAINTENANCE NEEDS INCLUDING BUT NOT LIMITED TO:

- ✓ DUST HANDRAILS AND HORIZONTAL SURFACES INCLUDING STAIRWELLS
- ✓ SWEEP STAIRWELLS
- ✓ SWEEP AND MOP LAUNDRY ROOM(S)
- ✓ DUST FLAT SURFACES 72" AND BELOW (INCLUDING PLANTS IN THE HALLWAYS)

- ✓ VACUUM THE FLOORS HALLWAYS
- ✓ CHANGE LIGHT BULBS AS NECESSARY (ACCESSIBLE WITH A 4' STEPLADDER)
- ✓ CLEAN POOL AREA
- ✓ CLEAN POOL FURNITURE
- ✓ CLEAN DUMPSTER AREA
- ✓ CLEAN LAUNDRY ROOM, DUST THE MACHINES AND DRYERS, SWEEP AND MOP THE FLOOR.
- ✓ CLEAN RESTROOM
- ✓ DUST THE LIGHT FIXTURES
- ✓ POWER WASH SIDEWALKS
- ✓ PAINTING TOUCH UP
- ✓ CHANGE LOCKS
- ✓ REPORT PROPERTY ISSUES TO MANAGEMENT FOR ACTION
- ✓ AND MORE...

SK ASSOCIATION MANAGEMENT, INC.
EXPERTS IN COMMUNITY ASSOCIATION
MANAGEMENT.

OFFICE LOCATIONS:
LA JOLLA, BEVERLY HILLS, LAS VEGAS

858-454-2707 / 310-779-6078
INFO@SKAMINC.COM WWW.SKAMINC.COM

858-454-2707 / INFO@SKAMINC.COM

